

Certificate of Residence
Appendix A

To be completed by the parent(s)/guardian(s) enrolling the student in the District.

NAME OF STUDENT: _____

Date of Birth: _____ Grade Level: _____

Address: _____

Father's Name: _____

Father's Address: _____

Phone: _____ Email: _____

Mother's Name: _____

Mother's Address: _____

Phone: _____ Email: _____

Please answer the following questions:

1. Are the student's parents divorced or separated? Yes _____ No _____
 - a) Who has custody of the student? Mother _____ Father _____ Joint _____
 - b) If custody is jointly held, which parent provides the student's primary regular fixed night-time abode? (i.e., at which parent's residence does the student sleep on a regular basis?)

2. Does the student reside with a person other than his/her parents?
Yes _____ No _____

If the answer to Question 2 is "no," please move on to Question 4. If the answer to Question 2 is "yes," please answer the following questions:

3. What is the name and address of the adult with whom the student now resides? _____

 - a) Is this person a relative of the student? Yes _____ No _____
If "yes," what relation is (s)he to the student? _____
If "no," who is the adult and why is the student residing with this individual? _____

 - b) Is the person with whom the student resides the legal guardian or custodian of the student?
Yes _____ No _____

If "yes," please attach a copy of the guardianship or custody order.

If "no," please explain why not: _____

c) Has the military service obligation of the individual who has legal custody of the student caused a change in the student's residence such that the student now resides outside the District? Yes _____ No _____

4. Is the student eligible for special education or other special services?

Yes _____ No _____

If the answer is "yes," please provide a copy of the student's most recent Individualized Education Program (IEP) or Section 504 Plan and provide the name and address of the student's most recent prior school district of attendance. If the student already is enrolled in the District, you do not need to provide copies of the student's IEP or Section 504 Plan.

5. Does an Illinois public agency have legal guardianship of the student?

Yes _____ No _____

If "yes," please attach proof of that agency's legal guardianship.

6. Has a court ordered a residential placement for the student? Yes _____ No _____

If "yes," please attach a copy of the court order.

7. Is the student homeless? Yes _____ No _____

If "yes":

a) Is the student currently living in the School District? Yes _____ No _____

b) In what school district was the student last enrolled? _____

c) In what school district was the student enrolled when last permanently housed?

I certify that I am the parent(s)/legal guardian(s) of the above-named student and that this child's residence has not been established solely for the purpose of attending District schools. I further certify that the above information is correct to the best of my knowledge.

Parent(s)/Guardian(s) Signature

Date

NOTE: It is contrary to the policy of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information on this form or otherwise submitted to the District may result in your child being excluded from school, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in the District. Further, any person who knowingly enrolls or attempts to enroll a non-resident student in the District or presents to the District any false information regarding the residency of a student commits a Class C misdemeanor.

District Office Approval Signature

Date