

Music Department Handbook 2017-2018



**Please return the Handbook Acknowledgement Sheet (Page 5) or
submit online form by Friday, August 25, 2017**

School Information

Yorkville Middle School: 920 Prairie Crossing

Mrs. Lisa Adler, Principal
Ms. Kathryn Love, Assistant Principal
630.553.4544

Grande Reserve Elementary School: 3142 Grande Trail

Mr. Robert Battey, Principal
Mrs. Michele Breyne, Assistant Principal
630.553.5513

Bristol Bay Elementary School: 427 Bristol Bay Drive

Dr. Katie Spallasso, Principal
Mr. Zac Craft, Assistant Principal
630.553.5121

Yorkville Intermediate School: 103 Schoolhouse Road

Mr. Steve Bjork, Principal
Mr. Brett Kueker, Assistant Principal
630.553.4594

Autumn Creek Elementary School: 2377 Autumn Creek Blvd.

Mrs. Mayra Johnson, Principal
Mrs. Melinda Hafenrichter, Assistant Principal
630.553.4048

Yorkville Music Directors

Mr. Victor Anderson
District Department Chair
YHS Bands
vanderson@y115.org

Ms. Caitlin Hunter
YIS/ACES Orchestras
chunter@y115.org

Mr. Mike McHugh
GRES Choir
mmchugh@y115.org

Miss Sara Pezel
BBES/GRES Orchestras
spezel@y115.org

Ms. Elizabeth Darin
YMS Orchestras
edarin@y115.org

Mrs. Patrice Lawson
BBES Choir
plawson@y115.org

Miss Meredith Melvin
BBES/GRES Bands
mmelvin@y115.org

Mr. Tom Shuman
ACES/YIS Bands
tshuman@y115.org

Mrs. Linda Duy
BBES/GRES Bands
lduy@y115.org

Mr. Mike Lipinski
YMS Bands
mlipinski@y115.org

Mrs. Christy Motley
YMS Choirs
cmotley@y115.org

Mrs. Victoria Vicich
ACES Choir
vperez@y115.org

Mrs. Julie Hensel
YMS Bands
jhensel@y115.org

Mr. Ryan Martinez
YIS Choir
rmartinez@y115.org

Miss Jacqueline Niner
YIS Orchestra
jniner@y115.org

Mrs. Maggie Wood-Davis
ACES/YIS Bands
mwood@y115.org

A complete list of all Yorkville Music Department events can be found at
www.yorkvillemusic.org

Welcome to the Yorkville School District #115 Music Program. Yorkville is proud of its music department and is pleased to have your family be part of its success. This handbook provides important information about our music program and expectations for our music families.

Learner Outcomes

Through participation in the Yorkville Music Program, students will:

- cultivate musicianship through the study, listening, and performance of high quality music.
- develop an awareness of and an ability to express beauty.
- pursue a high level of excellence for individual and ensemble performance.
- work with others towards common goals through cooperation, flexibility, and teamwork.

Expectations for Students

1. Arrive promptly for class prepared with your instrument, music, a pencil, and any assignments.
2. Demonstrate pride and respect for yourself, each other, our equipment, and our facilities.
 - Instruments, music, and folders must be put away in their assigned areas when not in use.
 - Lockers and classrooms should be kept clean of non-music related items.
 - No food, gum, or beverages will be allowed in rehearsal at any time.
3. Always strive for musical excellence with a positive attitude.
4. Create a family-like atmosphere throughout the music program.

What can parents do to help their child and the music program succeed?

1. Encourage your child to practice in order to maintain a high level of musicianship.
2. Set aside a designated practice space for your child that is free from distraction. Please ensure it has a music stand and a chair.
3. Ensure your child attends all music performances (including working out carpools if necessary).
4. Contact your child's music teacher if any issues arise.

What will music teachers do to help their students and the music program succeed?

1. Encourage students to progress to their fullest potential with a positive attitude.
2. Teach material in a clear method.
3. Maintain a safe, well-organized classroom.
4. Communicate with families and students as needed.

Instrument Storage and Maintenance

Instruments should be taken home after school on a daily basis and disassembled appropriately in their cases (mouthpieces removed from instruments, reeds off mouthpiece, bow hair loosened, cases latched, etc.).

Students will be assigned an instrumental storage locker.

Students are expected to maintain their instruments with pride, including ordering supplies from music vendors when needed and completing repairs in a timely manner. Before sending in your instrument, consult your music teacher first who may be able to fix minor repairs.

Students renting school-owned instruments will pay a fee of \$33.00 per semester (Fall, Spring, Summer). Fees are collected by music teachers and will be used for maintenance on that instrument. All students assigned equipment shall return it annually in acceptable condition and students may be held responsible for the replacement cost of lost or damaged items.

Consequences

Failure to comply with classroom rules may result in any of the following consequences as determined by the music teacher:

- Verbal warning
- Detention or loss of recess
- Conference with student, guardians, and teacher
- Referral to School Office

Grading

Yorkville's grading scale is as follows:

A	Superior (90-100%)
B	Above Average (80-89%)
C	Average (70-79%)
D	Below Average (60-69%)
F	Failure (59% and below)
INC	Incomplete/Requires makeup of missed work

Performance Attendance

Attendance at all performances is required. The rewards of your hard work and effort cannot be fully understood or appreciated without the culmination of a performance. A complete list of Yorkville Music Department Events can be found at www.yorkvillemusic.org. Teachers will make every effort to keep you informed in the event of any changes throughout the year.

Every effort has been made to avoid conflicts with other school activities in regards to the music schedule. If a conflict arises, **notify the director as soon as possible so the conflict can be resolved**. If a conflict is unavoidable, the teacher may choose to excuse a student if they are given notice well before the event and the absence is not detrimental to the success of the performance.

In the event of an excused absence, a make-up assignment may be assigned. Examples of excused absences include student illness, family emergency, family death, and student scheduling conflict *with* preapproval from teacher. Work and vacation are not excused absences. All excused absences may be reviewed by the entirety of the Music Department faculty for validity and acceptance. Refer to your school's handbook for additional attendance policies and performance eligibility.

Performance Etiquette and Attire

Being a good audience member is very important to the success of a performance. This includes staying for the entirety of a performance. Infractions of concert etiquette will be handed at the discretion of your child's music teacher.

Student attire will be determined in advance of each performance by music directors. Students not wearing the appropriate attire may be prohibited from performing.

Supplementary Information for YMS Students Only

Additional Expectations for Students

- Students are not allowed in the music offices without permission.
- Practice rooms are designed for practicing only. Students are not allowed to use the practice rooms for any other purpose unless given permission by the teacher.

Music Trips, Tours, and Festivals

School rules apply to all students attending school sponsored trips, tours, and festivals. These opportunities are a privilege, not a right. Students who are consistently absent from class, rehearsals, and/or performances may be prohibited to participate on trips, tours, and festivals.

Students attending field trips, festivals, and contests are required to ride district provided transportation. Students who choose to return home by other means may only ride home with his/her parent or legal guardian. In this case, students must present a note to the music director prior to the trip.

A student unable to ride the bus to a music activity due to another school obligation must make transportation arrangements in advance with the school principal. A student failing to take the bus to a music activity and did not make prior travel arrangements with the school principal may be prohibited from performing.

Special Event Participation Fees

The Yorkville School District will pay the fees for those students who wish to participate in extra musical experiences (ie: ILMEA District IX Auditions and Festivals, Solo and Ensemble Festival). However, if a student breaks one of these commitments, the student's family will be responsible for reimbursing the district.

Conclusion

While making music can be demanding, it can also be fun and rewarding. Our goals and expectations are simple: the Yorkville Music Department will look and sound great. Every member and their actions reflect the entire program.

This handbook is meant to be a guide for Yorkville families. It is not possible to cover all of the situations that may arise this year, but this handbook should point us in the right direction. Students and parents can feel free to speak to their music teacher more in depth.

After reading this handbook, please sign the Handbook Acknowledgement Sheet and return it to your music teacher. Please keep the Handbook itself as a reference for your family. Thank you for your cooperation and continued support of the Yorkville Music Department.

Handbook Acknowledgement Sheet

Return to your Music Teacher by Friday, August 25, 2017

We have read the information in the Music Department Handbook. We understand that these guidelines are here to provide parents and students with the expectations for participating in the Yorkville Music Program. **We have recorded the concert dates on a family calendar so that we may be available for these events.** We are aware that if a **conflict arises with a performance date, I will contact our music director as soon as possible** so that alternatives may be worked out. Also, by signing this sheet, we acknowledge that students may be video recorded or photographed during concerts and this media may be used for items such as school websites, local newspapers, and presentations.

Student Signature

Parent / Guardian Signature

Student Name _____

Student Email _____ Phone _____

Address: _____

Student Resides with:

First Name Last Name Relationship

Email _____ Phone _____

First Name Last Name Relationship

Email _____ Phone _____

Please check any of the volunteering opportunities you would be interested in:

- _____ Chaperoning music trips
- _____ Assisting conductors as needed before concerts
- _____ Recording audio or video at concerts (equipment is provided)
- _____ Please have someone contact me with more information about Music Boosters
- _____ Call me as needed for miscellaneous help

Lastly, please list any skills or occupations that you have which could be helpful to our music program (ie: photography, carpentry skills, advertising, graphic design, publicity, event planning, administrative assistance, etc).

Email addresses will be used by music teachers and the Yorkville Music Boosters to communicate Music Department news. Please make sure your email account is set up to allow incoming messages from yorkvillestaff@y115.org. If you would like to opt out of Music Booster emails, check here

Quick Reference for Your School's Important Dates

For a complete list of all Yorkville Music Department dates, please visit www.yorkvillemusic.org

Date	Event	Location	Time
9/29/2017	Homecoming Performance with the YHS Marching Foxes	YHS	TBD Evening
9/30/2017	ILMEA District IX Junior Auditions <i>(Participating students only)</i>	YMS	All Day
10/25/2017	8 th Grade Band Fall Concert	YMS	8:00PM
01/17/2018	8th Grade Band Winter Concert	YMS	7:30PM
01/23/2018	YMS/YHS Jazz Concert <i>(Jazz Band students only)</i>	YMS	7:00PM
2/17/2018	YMS/YHS Solo and Ensemble	YHS	All Day
03/10/2018	Fine Arts Festival Performances <i>(All Band and Jazz Students)</i>	YMS	All Day
3/17/2018	YMS Concert Band Festival	YMS	All Day
4/21/2018	Night of Percussion <i>(Percussion students only)</i>	YHS	7:00PM
5/17/2017	8 th Grade Spring Band Concert	YMS	8:00PM
5/19/2017	Music in the Parks Festival at Six Flags Great America	Gurnee, IL	All Day
5/28/2017	City of Yorkville Memorial Day Service Performance	Town Square	TBD

Music Families: Please make sure you:

- **record these dates on your family calendar.**
- sign up for **Remind** so you do not miss any band reminders and announcements. Simply text “@ymsband8” to the phone number “81010”.
- bookmark www.ymsbands.weebly.com for the latest information!