

*W*elcome to Yorkville Community Unit School District 115!

We are pleased that your child will be joining our approximately 6,200 students and 900 staff members as a Yorkville Fox this school year. The nine schools within District 115 are located approximately 50 miles southwest of Chicago in Kendall County with district borders extending into Grundy and Kane counties. We are a strong community of dedicated students, talented employees, passionate residents, and supportive business partners who, through education, work together to enrich society.



We believe that all students must have access to high-quality content and instruction, and students and teachers must be provided with the necessary tools, infrastructure, and systems to support current and future learning environments. We are moving from a fixed traditional learning model to a technology-rich learning model in which teaching and learning revolve around student-centered activities to support increased collaboration, creativity, analysis, and critical thinking.

With more than 20,000 residents, Yorkville is no longer considered a small-town. However, the school district continues to maintain a close-knit community feel while providing students with opportunities to graduate well prepared for both college and career opportunities.

The district is governed by a seven-member volunteer Board of Education, whose members are elected to four-year terms. The school board, working in partnership with district employees, students, parents, and community members, established a Yorkville CUSD 115 Strategic Plan to guide our efforts. Four goals help to define our progress and growth: Student Success, Community of Learners, Partnerships with Home and Community, and Operational Excellence. In addition, the district has embarked on a plan that assesses the district's facilities, enrollment projections, and educational programming to determine how to most effectively support the best practices in teaching and learning. This initiative—EVOLUTION 115—is being shaped by feedback, great hopes for District 115, and thoughtful consideration for our future needs. We are excited about embarking on this new journey; a path that is sure to be filled with great wonder, opportunity, excitement, and success for our school community.

We have new opportunities to pursue excellence in learning, purposeful collaboration, a targeted focus on results, and high levels of excellence. We are happy to welcome you to this amazing district.



Dr. Timothy M. Shimp
Superintendent of Schools



**Student
Success**



**Community
of Learners**



**Partnerships with
Home & Community**



**Operational
Excellence**

HEALTH REQUIREMENTS

Parents/Guardians are urged to discuss any physical or emotional problems that their child may be experiencing with the student's teacher and/or the school nurse.



Type	Grade Level	Deadline
Physicals & Immunizations No exceptions. Students not in compliance will be excluded from school.	Kindergarten Grade 6 Grade 9 + all students entering school for the first time	October 1
Vision	Kindergarten + all transfer students new to Illinois	October 1
Dental	Kindergarten Grade 2 Grade 6 Grade 9	May 15

Physicals and Immunizations

Physicals must be dated within one year from the first day of school and must be completed on the State of Illinois Certificate of Child Health Examination form (not the Sports Physical form) dated "11/2015."

Vision

Vision examinations must be completed on a State of Illinois Eye Exam Report form by a licensed ophthalmologist or optometrist.

Dental

The dental examination must be completed on an Illinois Department of Public Health Proof of School Dental Examination form by **May 15** of the current school year. It cannot be completed more than 18 months prior to the May 15 deadline for students who are currently enrolled in kindergarten or grades 2, 6, or 9.

Medication

If it is necessary for a student to receive medication during school hours (including over-the-counter medication such as cough drops and herbal supplements), an Authorization and Permission for Administration of Medication form, which includes parent/guardian permission and a orders by a licensed physician, **MUST** be on file in the health office at the student's school. Forms are available in the health office and on the district website. Both sections of the form must be completed before school personnel can dispense any medication. Medications are to be dropped off to the health office by the parent/guardian in the original labeled container from the pharmacy. Students are expected to go to the nurse's office to take their medication.

REGISTRATION SERVICES: 2019-2020 NEW STUDENT INFORMATION

OVERVIEW

The employees of Yorkville CUSD 115 are excited for the opportunity to serve your family during the 2019-20 school year.

Detailed registration information is available on the district website at www.y115.org/registration. Any questions regarding new student registration can be directed to personnel at the child's new school of attendance or the district's Administrative Service Center at 630-553-4382.

First Day of School: Tuesday, August 13, 2019

The first day of school is a full day and follows the school's regular bell schedule (specific bell schedules are listed on each school's website).



Home Access Center

Home Access Center (HAC) is the district's secure online parent/guardian information portal (www.y115.org/hac). Parents/Guardians may access Home Access Center once all the registration materials for their child are completed and submitted to the district. To access a new HAC account:

1. Go to <https://hac2.y115.org/HomeAccess>
2. Choose 'Click Here to Register for HAC'
3. Fill out the User Registration form with the name of the parent/guardian, city, and zip code
4. Enter the parent/guardian email address in the 'Username' field and create two security questions
5. Click 'Finish'
6. The parent/guardian will receive an email with a link to create an account password

Grade Level Information

Kindergarten: District 115 offers a half-day kindergarten program. Students are enrolled in a morning or afternoon kindergarten session based upon their neighborhood. However, final assignment decisions depend on a variety of factors, and are subject to change at any time.

Elementary (Grades 1-6): Classroom assignments will be available through the district's secure online parent information portal, Home Access Center, on **August 6** beginning at noon. Students may drop-off their school supplies at their respective schools on **August 12** between 2-6 p.m. Classroom teachers will be available to meet students on **August 12** from 2-3 p.m.

Middle School (Grades 7-8): Registration Day at Yorkville Middle School will be held on **August 1** from 10:30 a.m. to 7 p.m. On this date, students who completed all registration requirements will receive their schedules, lockers, and student IDs. Students also will be able to order yearbooks, purchase physical education uniforms, and submit their medical information. The middle school will also host a Locker Fest on **August 5** at which students and their families can tour the school, purchase spirit wear, and participate in a variety of fun activities.

High School (Grades 9-12): Students in grade 9 attend most of their classes in the Yorkville High School Academy, located across the street from the main high school campus. Students in grades 10-12 primarily attend classes at the main campus location. Registration Day at Yorkville High School will be held on **August 1** from 10:30 a.m. to 7 p.m. On this date, students who completed all registration requirements will receive their schedules, lockers, and student IDs and be able to tour the school. Students will also be able to order yearbooks, purchase parking stickers and physical education uniforms, and submit their medical information.

REGISTRATION SERVICES: 2019-2020 NEW STUDENT INFORMATION

REGISTRATION PROCESS

New families are encouraged to register their child(ren) for the next school year as soon as possible so that the district can finalize staffing needs, classroom assignments, course schedules, and bus routes, all of which are based on the fall enrollment numbers.

To register, parents/guardians will need to submit the following documents to the school their child will be attending. Elementary schools close for summer break on **June 12**; registration documents may be submitted after that date to personnel at the district's Administrative Service Center at 602 Center Parkway, Suite A, in Yorkville.

- Child's original birth certificate
- Proof of child's immunizations
- 3 proofs of residency (www.y115.org/residency)

Once the registration documents are accepted by the school or district, parents/guardians may complete the registration process online at <https://registration.powerschool.com/family/gosnap.aspx?action=16501&culture=en>

- Click 'Create Account' to create an account.
- Complete the child(ren)'s registration enrollment information and electronically submit the form.
- After the registration is submitted, parents/guardians will receive an email or a personal phone call if additional information is necessary. Email confirmation of the registration approval could take a few days, as each application is reviewed individually.

Fees & Payment Process

Fees	
Kindergarten	\$70
Grades 1-3	\$110
Grades 4-5	\$144
Grade 6	\$173
Grades 7-8	\$182
Grades 9-12	\$195 (+ course fees)

All fees must be paid prior to the start of the school year.

Checks

Make checks payable to Yorkville CUSD 115 (write the student's name and grade in the memo portion of the check).

Credit Cards

VISA or MasterCard payments will be accepted starting **July 1** through Home Access Center.

1. Log into Home Access Center
2. Click 'Registration'
3. Click 'Fees'
4. Click 'Make Online Payment'
5. Check off the fee items to be paid
6. Click 'Select Payment Method'
7. Select payment method
8. Complete payment information
9. Click 'Continue'
10. Click box 'I agree ...'
11. Enter the security code provided and click 'Authorize Payment'
12. Print Receipt
13. Close out of HAC



Fee Waiver Applications

Fee waiver applications will be available **August 1** on the district's website (www.y115.org). Call 630-553-4382 with questions.

TRANSPORTATION SERVICES

District 115 maintains a partnership with Septran, Inc. to provide student transportation for qualifying students.

Bus concerns should generally be directed to Septran at 630-553-0435. In the event issues are not resolved successfully, parents/guardians may contact their child's building principal.



Transportation is offered as an option to students whose:

- homes are farther than 1.5 miles from their school
- walking route to school is considered hazardous (as defined by state guidelines)

Timeline

Bus route information will be available through the district's secure online parent information portal, Home Access Center, on **August 6** beginning at noon.

Bus routes are developed using information from student registration forms. The sooner registration information is collected from families, the earlier route pick up/drop off locations and times can be finalized.

Transportation To/From a Child Care Provider

Septran will provide transportation to and/or from a child care provider location (rather than to/from a student's home or designated bus stop) as long as the pick-up location and drop-off location remain the same Monday through Friday and the child care provider resides within the student's school attendance boundaries. If the student's child care provider does not reside within the school's attendance boundaries, parents/guardians should contact the facility/provider to see if transportation is provided by the facility/provider.

Exceptions to pick-up/drop-off locations are also made when compliance is necessary due to an official court order that has been submitted to the district.

Transportation Services for Kindergarten Students

Morning (AM) Kindergarten

- **Pick Up:** Septran will pick up students in the morning at designated bus stops. These bus stops are designed to be 0.25 miles or less from all elementary students' homes. Additionally, these morning bus stops have students from multiple grade levels assigned to them.
- **Mid-Day Drop Off:** Septran will drop off each kindergarten student at his or her home address (known as a "home stop"). These mid-day bus routes are built specifically for kindergarten students. An adult must be present for students to be released from the bus.

Afternoon (PM) Kindergarten

- **Mid-Day Pick Up:** Septran will pick up each kindergarten student at his or her home address (known as a "home stop"). These mid-day bus routes are built specifically for kindergarten students.
- **Drop Off:** Septran will drop off students at the end of the day at designated bus stops. These bus stops are designed to be 0.25 miles or less from all elementary students' homes. Additionally, these afternoon bus stops have students from multiple grade levels assigned to them.

Transportation Change Requests

District 115 uses a Transportation Decision Tree to determine which residences within District 115 qualify for busing services and how bus stop locations are determined. Any requests for a change in transportation service for the school year (e.g., day care needs) must be submitted to the district by completing the Transportation Inquiry form. Both the Decision Tree and the change request form are available on the district website at www.y115.org/transportation.

FOOD SERVICES

Yorkville CUSD 115 food service program is managed by Aramark. The district participates in the USDA National School Lunch Program (NSLP). The NSLP is a federally-assisted program that provides nutritionally balanced meals for students each school day. As part of the NSLP, all meals in District 115 meet or exceed the nutrition standards for school meals.

- Lunches are provided every school day at each school. Students in grades 6-12 may also select à la carte items, which are priced separately.
- Breakfast is offered at Yorkville Middle School and Yorkville High School Academy.

Free and Reduced Meal Prices

NSLP uses specific Income Eligibility Guidelines to determine eligibility for free and reduced price meals or free milk for students. Parents/Guardians interested in completing an online application to receive meal benefits for their children, may do so starting **August 1**. The application is available on the district website at www.y115.org/foodservices.



Meal Accounts

The primary and preferred method to pay for meals is through the Send Money to School online food service payment system (www.sendmoneytoschool.com), although cash payments are also accepted.

www.SendMoneyToSchool.com

Create a New Account:

1. Go to www.SendMoneyToSchool.com
2. Click on 'Create a New Account'
3. Provide requested information
4. Once you have read and agree with the terms of use, click the 'I Agree' check box
5. Click the 'Create Account' button
6. A confirmation email will be sent to you
7. Click the provided link in confirmation email
8. Enter your email and password
9. Click the 'Login' button
10. Type in Yorkville CUSD 115 and select it
11. Click on the 'Add a Student to Your Account' button
12. Enter the student's ID number and click continue
13. If the ID number is valid you will be asked for your child's first name, last name, and birthday
14. Once entered click the 'Add Student' button
15. To add additional students, click the 'Add a Student to Your Account' button again

View Balances and Activity:

1. Go to www.SendMoneyToSchool.com
2. Sign in to your account
3. All students assigned to this account will be displayed with their balances
4. To view history, click the 'View Activity' button next to the student's name

Make a Deposit:

1. Go to www.SendMoneyToSchool.com
2. Sign in to your account
3. Click the 'Make a Deposit' button
4. Enter the amount you wish to deposit for the student
5. Click the 'Check Out' button

View Account Activity and Charges

1. Go to www.SendMoneyToSchool.com
2. Sign in to your account
3. Click on 'Your Account' from the menu
4. History will be displayed